

<u>AGENDA PLACEMENT FORM</u>
(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: <u>01.15.25</u>	This section to be completed by County Judge's Office
<b>Meeting Date:</b> <u>01.27.25</u>	Shinson County
Submitted By: Lance Anderson	
Department: Purchasing	(★ (ACKNOWLEDGED)★)
Signature of Elected Official/Department Head:	Sommissioners Coll
Mat	
7 07 0 14	1-27-2025
Description:	same for District Attorney Dale Hanne
Acknowledgment of outgoing Asset Invent	·
and incoming Asset Inventory for District	Attorney Timothy Good.
(May attach additional	sheets if necessary)
Person to Present: Lance Anderson	
(Presenter must be present for the item unl	ess the item is on the Consent Agenda)
	- · · · · · · · · · · · · · · · · · · ·
	PUBLIC   CONFIDENTIAL
(PUBLIC documentation may be made avail	ilable to the public prior to the Meeting)
Estimated Length of Presentation:5 minu	tes
Session Requested: (check one)	
☐ Action Item ☑ Consent ☐ Worksho	p   Executive   Other
<b>Check All Departments That Have Been Notified</b>	:
☐ County Attorney ☐ IT	☐ Purchasing ✓ Auditor
☐ Personnel ☐ Public Wor	
	ks

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email

## County of Johnson, Texas

Lance Anderson
Purchasing Agent
landerson@johnsoncountytx.org



Kristi Shaw Deputy Purchasing Agent kshaw@johnsoncountytx.org

# ASSET INVENTORY VERIFICATION FORM INCOMING OFFICIAL

The asset inventory verification of incoming official in the Johnson County Department listed below has been conducted. The Official/Department Head who has signed below accepts full responsibility for inventoried assets assigned to this department.

Department District Attorney Date 1-2-2025
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Inventory was conducted by:
Incoming Official: 1.4.2025

Description	Fixed Asset#	Located	Serial#	Tag#	Comments
MOBILE SHELVING	000000013126	V			2nd floor
Fellowes Powershred 485i	000000028415	1	crc38480		2nd floor Conference Room 🔱
KYOCERA TASKalfa 308ci MFP COPIER	000000030983		RLZ4112162		2nd Fir East
KYOCERA TASKalfa 308ci MFP COPIER	000000030982	/	RLZ4714101		2rd Flr West
Fellowes Powershred 425I	000000026615	1/	CRC38420		3rd floor
Intercom w/Video station & Video door intercom	00000016532	V			3rd floor DA's Office installed unit - Connie's Desk
KYOCERA TASKalfa 308ci MFP COPIER	000000030984	/	RLZ4714258		3rd Flr
HON Right Pedestal Desk	000000029184	1/			3rd flr empty
DELL CTO 5480 Laptop	000000027905	V	72dm5m2		3rd Flr vacant
Dell Latitude 5420 Laptop	000000028972	1/	jk53fb3		3rd Flr vacant
HON Right Pedestal Desk	000000029185	1			3rd Flr Vacant
HP Color LaserJet M652dn	000000029933	V	jpbcr1f0d9		All purpose rm
OptiPlex Small 7010 Desktop	000000030265	1	3f4lnz3		All purpose rm
DELL CTO 5480 Laptop	000000027914	1/	8brm5m2		Amy
Dell Optiplex 5080 Desktop	000000028896		4rj8673		Brenda
DELL CTO 5480 Laptop	000000027904	1/	dvcm5m2		Christy
KNOLL CONFERENCE TABLE 48X120	000000981305	/			Conference room
DELL CTO 5480 Laptop	000000027912	1/	bwcm5m2		Conner 1
Dell OptiPlex 5060 Desktop	000000028206		bgxfrr2		Connie
Dell Latitude 5430 Laptop	000000030117		4602fy3		Connie
KNOLL DESK	000000981326	V			Connie 1
Dell Latitude 5430 Laptop	000000030118	N	fk42fy3		Court Use
Dell OptiPlex 5060 Desktop	000000028229		492mhv2		David
Dell OptiPlex 5060 Desktop	000000028237	1	494hhv2		Empty 1
Dell Latitude 5400 Laptop	000000028454		9fz30z2		Empty
Dell Latitude 5400 Laptop	000000028463		ghz30z2		Empty
DELL Latitude 5480 Laptop	000000027907	1	70dm5m2		Empty 1
KNOLL DESK	000000981342	N			Empty - tag on side of desk
Dell Optiplex 5070 Desktop	000000028626	20	5bsyy23		Garcia 1
KNOLL DESK	000000981329				Garcia
OptiPlex 5000 Small Form	000000029751	1/	c0gdys3		Gina ,
Dell Latitude 5420 Laptop	000000028967	1/	df94fb3		John 1
HP Printer M601DN	000000026578		CNCCG3709P		Kallie :
KNOLL DESK	000000981310	/			Kallie V
DELL Optiplex 5050	000000027874	1/	8yxzbm2		Kallie
OptiPlex 5000 Small Form	000000029764	/	9jjdys3		Keeley
KNOLL DESK	000000981335	/			Keeley-3rd floor w/o center panel
Dell Latitude 5420 Laptop	000000028976	1/	c91mfb3		Kelsey
Dell OptiPlex 5060 Desktop	000000028236	1/	492jhv2		Linda 1
KNOLL DESK	000000981321	1/			Linda

Dell Optiplex 5080 Desktop	000000028911		4rv9673		Mark V
CABOT LEATHER CHAIR	000000981588	V			Mark
Dell OptiPlex 5060 Desktop	000000028239	V	493jhv2		Merry
FUJITSU SCANNER 6130	000000983733	~	149757		Merry 1
Dell Latitude 5430 XCTO Base	000000029950	1	djnntv3		Michael 1
Dell OptiPlex 5060 Desktop	000000028238	1	493ghv2		Patricia
KNOLL DESK	000000981343	V			Patricia
Dell Latitude 5420 Laptop	000000029381	1	GY7J0J3		Staton
Dell Latitude 5400 Laptop	000000028444	1/	2ys30z2		Stephanie V
DELL Optiplex 5050	000000027870	1/	8yxybm2		Teresa 🗸
KNOLL DESK	000000981332	1			Teresa
NOVIKOFF TABLE DESK	000000981311	V	,		Tim V
KNOLL CREDENZA	000000981312	1/			Tim /
CABOT LEATHER CHAIR	000000981460	1			Tim ,
2020 CHEVROLET TAHOE	00000016933	V	1gnsceec4lr109536	MXZ8055	
2022 Ford Explorer	00000017097	V	1fmsk7bh5nga06501	RGY3783	

### County of Johnson, Texas

Lance Anderson
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Kristi Shaw Deputy Purchasing Agent kshaw@johnsoncountytx.org

## ASSET INVENTORY VERIFICATION FORM OUTGOING OFFICIAL

The asset inventory verification of outgoing official in the Johnson County Department listed below has been conducted. The Official/Department Head who has signed below accepts full responsibility for inventoried assets assigned to this department.

Department District Attorney Date 12-31-2024
Inventory was conducted by: Dana White
Outgoing Official:

Description	Fixed Asset#	Located	Serial#	Tag#	Comments
MOBILE SHELVING	000000013126	1/			2nd floor
Intercom w/Video station & Video door			/		3rd floor DA's Office installed
intercom	000000016532	~			unit - Connie's Desk
2020 CHEVROLET TAHOE	000000016933	V	1gnsceec4lr109536	MXZ8055	
2022 Ford Explorer	00000017097	~	1fmsk7bh5nga06501	RGY3783	,
HP Printer M601DN	000000026578	V	CNCCG3709P		Kallie
Fellowes Powershred 425I	000000026615		CRC38420		3rd floor
DELL Optiplex 5050	000000027870	V	8yxybm2		Teresa 1
DELL Optiplex 5050	000000027874	1	8yxzbm2		Tribble
DELL CTO 5480 Laptop	000000027904		dvcm5m2		Christy
DELL CTO 5480 Laptop	000000027905	V	72dm5m2		3rd Flr vacant
DELL Latitude 5480 Laptop	000000027907	1	70dm5m2		Derrell
DELL CTO 5480 Laptop	000000027912	/	bwcm5m2		Conner
DELL CTO 5480 Laptop	000000027914	/	8brm5m2		Amy 1
Dell OptiPlex 5060 Desktop	000000028206	1/	bgxfrr2		Connie
Dell OptiPlex 5060 Desktop	000000028229	1/	492mhv2		David
Dell OptiPlex 5060 Desktop	000000028236	1	492jhv2		Linda 1
Dell OptiPlex 5060 Desktop	000000028237	./	494hhv2		Empty
Dell OptiPlex 5060 Desktop	000000028238	1	493ghv2		Patricia
Dell OptiPlex 5060 Desktop	000000028239	1	493jhv2		Merry
Fellowes Powershred 485i	000000028233	1	crc38480		2nd floor Conference Room
Dell Latitude 5400 Laptop	000000028413	1	/		Stephanie 1
Dell Latitude 5400 Laptop	<b>-</b>		2ys30z2		1
Dell Latitude 5400 Laptop	000000028454	7	9fz30z2		Tim empty
	000000028463	-	ghz30z2		Matt Empty
Dell Optiplex 5070 Desktop	000000028626		5bsyy23		Garcia
Dell Optiplex 5080 Desktop	000000028896	-4	4rj8673		Brenda
Dell Optiplex 5080 Desktop	000000028911	V	4rv9673		Goetz Whik
Dell Latitude 5420 Laptop	000000028967	/	df94fb3		William John
Dell Latitude 5420 Laptop	000000028972	V	jk53fb3		3rd Flr vacant
Dell Latitude 5420 Laptop	000000028976	V	c91mfb3		Kelsey
HON Right Pedestal Desk	000000029184	V			3rd flr Matt's office Empto
HON Right Pedestal Desk	000000029185	1/			3rd Flr Vacant
Dell Latitude 5420 Laptop	000000029381	/	GY7J0J3		Staton 1
OptiPlex 5000 Small Form	000000029751	V,	c0gdys3		Gina 1
OptiPlex 5000 Small Form	000000029764	1	9jjdys3		Kettey V Keely
HP Color LaserJet M652dn	000000029933	V	jpbcr1f0d9		All purpose rm
Dell Latitude 5430 XCTO Base	000000029950	1	djnntv3		Michael
Dell Latitude 5430 Laptop	000000030117	V	4602fy3		Connie
Dell Latitude 5430 Laptop	000000030118		fk42fy3		Court Use
OptiPlex Small 7010 Desktop	000000030265	V	3f4lnz3		All purpose RM
KYOCERA TASKalfa 308ci MFP COPIER	000000030982	V	RLZ4714101		2rd Flr West
KYOCERA TASKalfa 308ci MFP COPIER	000000030983	V	RLZ4112162		2nd Flr East

KYOCERA TASKalfa 308ci MFP COPIER	000000030984	RLZ4714258	3rd Flr
KNOLL CONFERENCE TABLE 48X120	000000981305		Conference room
KNOLL DESK	000000981310		Kallie 1
NOVIKOFF TABLE DESK	000000981311	V	Dale 1
KNOLL CREDENZA	000000981312	V	Dale
KNOLL DESK	000000981321		Linda
KNOLL DESK	000000981322		Stored in Whse 3mp/us
KNOLL DESK	000000981323		Stored in Whise Surplus
KNOLL DESK	000000981326		Connie
KNOLL DESK	000000981329	V	Melissa 2nd floor Garcia
KNOLL DESK	000000981332		Teresa V
KNOLL DESK	000000981335		Keeley-3rd floor w/o center panel
KNOLL DESK	000000981342	1	Amy tag on side of desk
KNOLL DESK	000000981343	1	Patricia
COUCH BLACK LEATHER	000000981344		Dale
CABOT LEATHER CHAIR	000000981460		Dale
CABOT LEATHER CHAIR	000000981588	1/	3rd Flr Vacant V MALK
FUJITSU SCANNER 6130	000000983733	149757	Merry